

Health Australia & Tanzania (HAT) Inc.



HAT MONTHLY MEETING AGENDA

Date: 11th December 2019, AGM

Attendees: Peter Constable, Thorey Jonsdottir, Hayley Rugarabamu

Activity	Decisions/Note	Future action/s	Person/s responsible	Timeframe
Meeting formalities				
Apologies	N/A			
Previous minutes	Sighted by all and endorsed as a true reflection of what was discussed at the 2018 AGM.		N/A	N/A
President, Secretary's and treasurer's reports	<u>PRESIDENT</u> : our mission to improve health of rural community in Tanzania through engagement with Australians was discussed and our 14 th year has been a year of significant consolidation. For further details see attached report. Report will be sent to each of the members on the current membership list.	Presidents report uploaded to google drive and will be emailed to the member list.	HR	By 31 st December
	<u>SECRETARY</u> : Secretaries report supplied to committee and is accessible through the google drive. There has been a consolidation of membership this year and those currently supporting HAT are committed members. <u>TREASURER</u> : Treasurers report supplied to the committee and is accessible through the google	Both reports uploaded to google drive.	HR	By 31 st December

	drive and attached to this report. Accounts have been confirmed independently by Salvatore Selippo as being correct.			
Projects				
MAMADO sanitation project extension	No further updates from MAMADO. A cash projection document produced by Peter has shown that we will be able to make our final milestone payment in March. Document has been uploaded to AGM folder in google drive for full details of the projection.	Uploaded to google drive	PC	By 31 st Dec
Organisational matters				
Webpage update	No further updates since Trivia update on website. Hayley Bullen referenced on a few pages, needs to be changed to Rugarabamu. Website is very hard to navigate when setting it up online and going into the background. Thorey is going to work out how to work through these issues with making a new page offline, and then will make it live and remove the other website. The committee has oconfirmed that we are happy for these changes to be made and at a point in 2020 we will reach a point where we can go live.	To be altered in the website to be Rugarabamu. Thorey to start working through issues.	TJ/HR	As time permits
Facebook page update	As Hayley writes the newsletter she will put more things up on facebook. Hayley and Thorey to go through the newsletter format and see how they can be uploaded in a nice format to the new webpage.	Newsletter to be completed and source files to be located and given to Thorey for publication on website.	TJ/HR	As time permits
Members				
Membership list management	As discussed through Secretarys report	N/A	N/A	N/A

Future activities				
Meeting plan for next year	First meeting of next year to discuss new fundraising events. First meeting January 8 th , then the second Thursday of each month at 530pm at VicHealth or online as required.	HR to send out dates for the year	HR	31 st December